



**Rutledgeville Volunteer Fire Department
Board of Directors Meeting Minutes
April 5, 2022**

Call to Order by President Cadogan @ 1902 hours on April 5 2022. The meeting was held in-person and also over Zoom. President Cadogan announced quorum was met and meeting was being recorded.

Attendance: Board Members: M. Bula (Zoom), T. Bula, C. Cadogan, J. Costerton, C. Dunn, L. Newman, M. Ryman, A. Smith (Zoom), S. Roberts (Zoom) and M. Ryman.
Guests - Office Administrator: S. Wiley

A. Approval of Minutes

-**Motion** made to approve the March 2022 Meeting minutes by T. Bula, 2nd by M. Ryman.
Motion passed unanimously.

B. Treasurer's Report – Mark Bula

-**Motion** made by T. Bula, 2nd L. Newman to increase the 2022 budget to add the Chief's Vehicle Income and Chief's Vehicle expense line in the amounts carried forward from 2021. -
Motion Passed unanimously.

-**Motion** made by M. Ryman, 2nd T. Bula to approve the Treasurer's Report covering February 15, 2022 through March 15, 2022 after the adjustments to the Chief's vehicle Income and Chief's Vehicle Expenses on the budget. - **Motion Passed unanimously.**

C. President's Report – Chester Cadogan

1. Discussed the learning curve and the first quarter since becoming President with all going well.
2. Discussed pandemic numbers decreasing and most of the state opening up.
- Would like to level to fully in person meetings and interactions while moving away from virtual.
- Discussed the Membership Committee conducting all meetings, interviews, and interactions in person.
3. Chief Ryman and President Cadogan in process of updating the leadership profiles online.
- All Board members to provide updated profiles for the website.
4. Updated RCD on EMST account
- RCD non-interest bearing account closed and new account at Sandy Spring Bank fully open and operational with same set-up as the 598 / AMOSS account (no service charges incurred and interest bearing.)
5. AMOSS and EMST Quarterly reports are due at end of April on back to submit those on time.
6. Discussed the Membership Committee Process
- Committee is reviewing the processes, solicited some questions on interview and application documents.
- Temp. employee, H. Lee, in process of making changes to the application.