



**Bartonsville Volunteer Fire Department  
Board of Directors Meeting Minutes  
July 5, 2022**

**Call to Order:** The meeting was called to order by President Cadogan at 10:10 on July 5, 2022. The meeting was held in-person, and with some people virtual. President Cadogan announced a quorum was met and the meeting was being recorded.

**Attendance:** Board Members - Mark Bulfa, Tami Bulfa, Chester Cadogan, Jamie Calderon, Christine Dunn, Glenn De La Cruz, Leonard Newman, Jessica Prentiss, Simone Roberts (virtual), Michael Rymar  
Guests - Recruiter/Volunteer Coordinator Katie Bulfa, Office Manager Suzanne Miles

**A. Approval of Minutes:**

The amended June 2022 minutes are attached. A motion was made by T. Bulfa, seconded by L. Newman, to approve the June 2022 minutes with amendment to remove last sentence from executive session section. The motion passed.

**B. Treasurer's Report – Mark Bulfa**

1. Treasurer's report was deferred until the August meeting.

**C. President's Report – Chester Cadogan**

1. Thank you to Vice President Bulfa for filling in during President Cadogan's vacation
2. At June membership meeting there was not a quorum, so could not act on any business. A meeting was still held, but with a modified meeting agenda. Several new members were introduced. One agenda item not addressed due to the lack of quorum was the Open House plans and request for support for the Open House Committee. Instead, President Cadogan will send email communications (e.g. save the date notice) and definitely address this during July meeting.
3. Held a By-Laws committee meeting but only two people attended. Will try again to have a meeting next week.
4. Updated committee members list to be sent out to membership this week.
5. Taxes – Received an updated draft from the accountant July 1. President Cadogan to review and then send to the rest of the Board for review. Aiming to vote on approval of taxes in August meeting.
6. Two members submitted applications for County tuition assistance program (A. Vo, R. Mathew)

**D. Vice President's Report - Tami Bulfa**

See attached report. Highlights and additional information discussed by the Vice President were: